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## 2017 Municipal Elections Canvassing Board Schedule 2nd Revision (Revision Date: 8/23/2017)

Canvassing Board Function	Date	Time	Location
Organizational Meeting; Public Test per 101.5612 F.S.; Canvass Vote-By-Mail Ballots per 101.68(2) F. S.	10/30/2017	8:30 AM	Support Center - 703 S. Rossiter St. Mount Dora 32757
Vote-By Mail Ballot Canvass per 101.68 (2) F.S.	11/3/2017	3:00 PM	Main Office - 315 W. Main St., Suite 144 Tavares 32778
Election Day	11/7/2017	5:30 PM	Main Office - 315 W. Main St., Suite 144 Tavares 32778
Final Results (includes Provisional Ballots) and Audit Precinct Selection	11/9/2017	5:00 PM	Main Office - 315 W. Main St., Suite 144 Tavares 32778
Voting System Audit per 101.591 F.S.	11/13/2017	8:30 AM	Support Center - 703 S. Rossiter St. Mount Dora 32757

**First Meeting (10/30/2017)** Starts at **8:30 AM** at Election Support Center located at 703 S. Rossiter Street in Mount Dora. Meeting has three components. Third component takes place within County Administration Building at 315 W. Main Street Suite 144 in Tavares.

- A) Organizational Meeting: Starts at **8:30 AM**. Board reviews meeting dates and procedures to be used for ballot canvassing. Discusses other matters pertaining to this election. All Canvassing Board meetings are open to the public in accordance with Sunshine Law of Florida.
- B) Public Logic and Accuracy Test: Starts at **9:00 AM**. Test to be performed pursuant to requirements set forth in 101.5612(2) of Florida Statutes. Test concludes at County Administration Building located at 315 W. Main Street, Suite 144 in Tavares.
- C) Canvass Vote-By-Mail (VBM) Ballots: Starts at **1:00 PM** in Suite 144 at the County Administration Building. Meeting conducted pursuant to 101.68(2) of Florida Statutes.

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**Second Meeting (11/3/2017)** Starts at **3:00 PM** within County Administration Building at 315 W. Main Street Suite 144 in Tavares. Meeting conducted pursuant to 101.68(2) of Florida Statutes. Board adjudicates for disposition any returned Vote-By-Mail ballot envelopes that provide an eligibility question and any returned “Cure” affidavits. These affidavits are issued by this office to those voters that may have done one of the following when returning his/her vote-by-mail ballot:

- A) Omitted their signature from the return envelope prior to return of the ballot
- B) Recorded a signature onto the return ballot envelope that does not match the signature image on file with the Supervisor of Elections office

**Third Meeting (11/7/2017)** Starts at **5:30 PM** within County Administration Building at 315 W. Main Street Suite 144 in Tavares. Meeting provides final review of Vote-By-Mail ballots in question and adjudicates “Cure” affidavits submitted prior to the previous day’s **5:00 PM** deadline. Canvassing Board may adjourn briefly prior to the receipt of election returns that will occur just after **7:00 PM**. This meeting will conclude upon receipt of election returns from both precincts and the Canvassing Board will be provided with a report providing “Unofficial Results” prior to conclusion of the meeting.

**Fourth Meeting (11/9/2017)** Starts at **5:00 PM** within County Administration Building at 315 W. Main Street Suite 144 in Tavares. Board reviews Provisional Ballot eligibility for those voters submitting Provisional ballots on 8/29/2017. Provisional ballots deemed eligible will be added to the election results tabulation. Board declares that set of results, which includes Provisional ballot tabulation as the “Official Results.” Board identifies the precinct and contest that provides the scope of the “Voting System Audit” required per 101.591 of Florida Statutes. Performance of such audit is detailed within Florida Administrative Code Rule 1S-5.026. Date of audit is 9/5/2017.

**Fifth (Final) Meeting (11/13/2017)** Starts at **8:30 AM** at the Election Support Center located at 703 S. Rossiter Street in Mount Dora. Performs “Voting System Audit” required per 101.591 of Florida Statutes. The performance of such audit is detailed within Florida Administrative Code Rule 1S-5.026.

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